1. Akses mymobility.ums.ac.id kemudian pilih "Login CAS to Enrolment Student"



2. Akan tampil seperti gambar di bawah ini, kemudian pilih "Login CAS"



3. Tampilan halaman dashboard kemudian Pilih "Data Outbound"



4. Tampilan **Data Outbound**, Mahasiswa pendaftar baru yang perlu di "**Validasi**" dimana **status Validasinya adalah "NO"** ditandai kotak warna merah seperti di bawah ini.

Mobility Class	4	Fitri Ayu Perwitasari	B100164001		Female	082228477837	ayuperwita0503@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Double Degree	No	2016	•
 Home Data Inbound Data Outbound 	5	Hafni Nurdiana Gunawan	B10A163007		Female	081327282210	hfnnurdiana@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Double Degree	1	2016	•
	6	Selly Theresya Gavandi	B101173011	6	Female	0895361978287	sellygavandi@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Student Exchange	Yes	2017	•
	7	ADINDA MAYDINA BUNGA PRAMUDYA	B10A163008	Empty	Female	081393246633	adinda.pramudya@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Double Degree	Yes	2016	2 ©
	8	Fitrah Safarina Firdausi	B101173236	4	Female	085886214214	fitrahsafarina4@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Student Exchange	Yes	2017	8
	9	Bintang Kharisma Putra	B101173020	Empty	Male	089664642333	bintangkharismap@gmail.com	Manajemen	National Dong Hwa University (NDHU)	5	Student Exchange	Yes	2017	8

5. Untuk **melihat data dan kelengkapan berkas** bisa di pilih "**icon mata**" pada gambar di bawah ini :

Mobility Class Universities Multianitisatiyati Surakarta	4	Fitri Ayu Perwitasari	B100164001		Female	082228477837	ayuperwita0503@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Double Degree	No	2016	8
 Home Data Inbound Data Outbound 	5	Hafni Nurdiana Gunawan	B10A163007		Female	081327282210	hfnnurdiana@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Double Degree	Ye	2016	2
	6	Selly Theresya Gavandi	B101173011	3	Female	0895361978287	sellygavandi@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Student Exchange	Yes	2017	 Ø
	7	ADINDA MAYDINA BUNGA PRAMUDYA	B10A163008	Empty	Female	081393246633	adinda.pramudya@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Double Degree	Yes	2016	2 •
	8	Fitrah Safarina Firdausi	B101173236	•	Female	085886214214	fitrahsafarina4@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Student Exchange	Yes	2017	•
	9	Bintang Kharisma Putra	B101173020	Empty	Male	089664642333	bintangkharismap@gmail.com	Manajemen	National Dong Hwa University (NDHU)	5	Student Exchange	Yes	2017	8

6. Untuk **memvalidasi data Mahasiswa** silahkan pilih "**icon edit**" seperti gambar di bawah ini :

Mobility Class Universities Multiversity ub Suraharts	4	Fitri Ayu Perwitasari	B100164001		Female	082228477837	ayuperwita0503@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Double Degree		2016	 ✓
* Home Data Inbound Data Outbound	5	Hafni Nurdiana Gunawan	B10A163007		Female	081327282210	hfnnurdiana@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Double Degree	Yes	2016	2
	6	Selly Theresya Gavandi	B101173011		Female	0895361978287	sellygavandi@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Student Exchange	YE	2017	•
	7	ADINDA MAYDINA BUNGA PRAMUDYA	B10A163008	Empty	Female	081393246633	adinda.pramudya@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Double Degree	Yes	2016	2 (2)
	8	Fitrah Safarina Firdausi	B101173236	٢	Female	085886214214	fitrahsafarina4@gmail.com	Manajemen	National Dong Hwa University (NDHU)	6	Student Exchange	Ϋ́E	2017	•
	9	Bintang Kharisma Putra	B101173020	Empty	Male	089664642333	bintangkharismap@gmail.com	Manajemen	National Dong Hwa University (NDHU)	5	Student Exchange	Yes	2017	8

- 7. Tampilan Validasi, silihkan pilih "Validasi"
- A. Rubah "Status menjadi Verified"
- B. Note disikan sesuai dengan kebutuhan, misalnya jika mahasiswa tersebut lolos maka dapat di tuliskan lolo, dan jika tidak lolos di tuliskan tidak lolos. Nanti akan ada notifikasi di halaman dashboard user (mahasiswa).
- C. Editable rubah menjadi "YES"
- D. Save Change

<table-row> Home 🎍 Data Inbound</table-row>	Submission Details
🛔 Data Outbound	Identity Information Image: Study Information Image: Study Information Image: Study Information Status Verified Verified Verified
	Note B I H S I I I O Preview Your Submission is under process, we will send you a message when your applied valid or data must be update
	Editable Yes ~